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**WWF-Cambodia**

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## TERMS OF REFERENCE

<b>Position title:</b>	Internship for ACCESS Project (funded by EU)
<b>Reports to:</b>	Community Engagement Thematic Lead
<b>Supervises:</b>	N/A
<b>Location:</b>	Based in WWF EPL Office, Monduliri Province

### Background

Advancing CSOs' Capacity to Enhance Sustainability Solutions (ACCESS) project aims to support forest-dependent communities in Phnom Prich Wildlife Sanctuary (PPWS) and Srepok Wildlife Sanctuary (SWS) covering 40% of the land area of Monduliri Province, the least populated, most forested, and among the richest provinces in natural resources (soil, timber, and mineral) in Cambodia. These two Wildlife Sanctuaries provide agriculture and Non Timber Forest Products (NTFP)-based subsistence livelihoods to over 6,000 households (30,000 individuals) in 34 villages including 8,000 indigenous people. A majority of these communities has been living there for generations, sustaining themselves from the forest and being directly responsible for the conservation of their forest resources, including preserving biodiversity for future generations, educating and encouraging others to participate in natural resources conservation, and sustaining their consumption and income generation.

To effectively support communities and engaging active contribution of other stakeholders in sustainable resource management, ACCESS project is looking for qualified (highly committed and active) interns to assist activity implementation.

### I. Major Functions:

The intern will assist activity implementation of CSO and CBO project on institutional strengthening, assessment, and awareness raising.

### II. Major Responsibilities

- Assist field implementation activity of CSO and CBO project include facilitation, training, coaching, monitoring, reporting, and developing necessary concept as needed
- Support preparation for meeting, workshop arrangement, and donor visit.



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- Assist CSO and CBO project to conduct socio-economic survey (data collection and data entry) and other assessment as needed.
- Assist to deliver environmental education and outreach at target villages with joint collaboration of awareness unit of WWF and Provincial Department of Environment.

### **III. Working Relationships:**

**Internal:** Community engagement unit, administration unit, environmental education unit, and other relevant project and thematic.

**External:** Community protected area, villages and communes, protected areas, NGOs, and other relevant stakeholders.

### **IV. Requirements:**

- Fresh graduate or being a university student of environment, biodiversity conservation, forest science, rural development, social science, business, or other related field.
- Practical experience in conducting survey and community facilitation is an advantage.
- Knowledge of relevant software applications including MS Office (Microsoft Office: Word, Excel, and Power Point).
- Active, fast learner and highly committed individual.
- Willingness to take initiative and challenges.
- Good interpersonal, communication skill and positive attitude (patient, reliable, hard working).

### **V. Job Competencies:**

#### **WWF Focus**

- Identifies and aligns with the core values of the WWF organization: Courage, Collaboration, Respect & Integrity;
- Adheres to WWF's brand values: Knowledgeable, Optimistic, Determined and Engaging;
- Demonstrates WWF behaviours in ways of working: strive for impact, listen deeply, collaborate openly and innovate fearlessly.